

E-Discovery with Ease **Friday, July 31, 2009 - MICPEL; 9:00 a.m. - 11:00 a.m.** This is a new address.

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Tuition MSBA Members - \$135 MSBA Young Lawyers Section - \$115 All Others - \$150 MICPEL Flex/Select Pass Holders - \$0
Pass # _____ PA Credits Fee - \$4
PA Bar ID # _____**Total Amount Paid\$** _____

Payment amount enclosed. Please make checks payable to MICPEL. Mail/Fax to: MICPEL, 520 W. Fayette St. Suite 300 Baltimore, MD 21201-1756, PHONE: (410) 659-6730 FAX: (410) 659-0647

Other Important InformationREFUND AND CANCELLATION POLICY

Telephone, fax and e-mail registrations, accompanied by a credit card authorization, and regular mail registrations, accompanied by a check or credit card authorization, will be accepted until 5:00 p.m. two (2) days before all regular full-day programs. Registrations at the door will be accepted for regular full-day programs, but please call to verify availability, date, time, and location. MICPEL reserves the right to cancel or reschedule any program and will notify registrants at least 24 hours in advance of such cancellation or rescheduling. Full refunds, less \$20 for administrative expense, will be made for cancellations received by 5:00 p.m. the day before regular full-day programs. If you register for a regular full-day program, but do not attend or cancel, you will receive the course materials following the program in full consideration of tuition paid.

ACCREDITATION

For Live Programs: MICPEL is an accredited sponsor in Pennsylvania, Delaware, Virginia, and West Virginia. MICPEL courses are also routinely approved for credit in every other MCLE jurisdiction in the United States. If you need credit from other states or organizations, you will be given a certificate of attendance for filing. Certificates of attendance will be issued at the end of the live program.

PBRC

Scholarships and reduced fee registrations for pro bono volunteers and full-time public interest lawyers are available through PBRC. Call 410.837.9379 for more details.

NEED SPECIAL ACCOMMODATIONS?

If you need special accommodations, please contact MICPEL at least five (5) days prior to the start date of the course so we can make appropriate arrangements. Call 410.659.6730 to make these arrangements.

MICPEL and the MSBA
In Cooperation with the University of
Maryland School of Law and the University of
Baltimore School of Law
Present:

E- DISCOVERY WITH EASE

Friday, July 31, 2009

MICPEL

Maryland Bar Center

520 W. Fayette Street, Suite 300

Baltimore, Maryland

9:00 a.m. - 11:00 a.m.



2.0 CLE HOURS

LIMITED ENROLLMENT

NO VIDEO REPLAY WILL FOLLOW THIS PROGRAM

E- DISCOVERY WITH EASE

What you will learn & why you should attend...

This course is for attorneys that work with, or expect to work with, E-discovery or computer forensics vendors. Law firms will also want to send their litigation support personnel that wish to expand their knowledge of many of the E-discovery and computer forensics processes that occur before they receive data. Network with colleagues and have your questions answered by the experts.

Our faculty have served as expert witnesses in numerous cases involving computer forensics, have taught computer crime investigation at the FBI academy, and authored several books on the subjects of computer security and the investigation of computer crimes.

FACULTY

Brian E. Dykstra
Jones Dykstra & Associates
Columbia, MD

Keith J. Jones
Jones Dykstra & Associates
Columbia, MD



AGENDA

8:30 a.m. – 9:00 a.m. Registration

9:00 a.m. - 9:10 a.m.

- 1) The Difference between Computer Forensics and E-Discovery

9:10 a.m. - 9:20 a.m.

- 2) E-Discovery Planning
 - a) Geek Communication
 - b) ESI Horror Stories

9:20 a.m. - 9:30 a.m.

- 3) Collecting the Data
 - a) Types of Copies
 - b) Data Collection Procedure

9:30 a.m. - 9:40 a.m.

- 4) Data Collection Pitfalls
 - a) Items That Can Make Collection Difficult
 - b) People Who Can Make Collection Difficult
 - c) What You Can Do

9:40 a.m. - 9:50 a.m.

- 5) Processing Your Collected Data
 - a) What Happens in the Lab?
 - b) Deleted File Recovery and Data Carving
 - c) Culling the Data
 - d) Which Type of Search Works for You?

9:50 a.m. - 10:00 a.m.

- 6) Useful System Information
 - a) Items You can Request
 - b) Tips and Tricks

10:00 a.m. - 10:10 a.m.

- 7) Show Me the E-Mail
 - a) Types of E-Mail Servers
 - b) How E-Mail is Stored
 - c) Where Is the E-Mail Located?

10:10 a.m. - 10:20 a.m.

- 8) Forensic and E-Discovery Software Vendors

10:20 a.m. - 10:30 a.m.

- 9) "Waits" and Measures
 - a) How Long Does it Take?
 - b) Data Collection, Processing Production, and Hosting
 - c) Putting it in Perspective

10:30 a.m. - 10:40 a.m.

- 10) Section 10: E-Discovery Hosting
 - a) To Host or Not to Host?
 - b) The Things Your E-Discovery Hosting Company Doesn't Tell You
 - c) Hosting Tips and Tricks

10:40 a.m. - 10:50 a.m.

- 11) The "CSI" Effect
 - a) Common Electronic Data Discovery and Computer Forensic Myths

10:50 a.m. - 11:00 a.m.

- 12) Questions